

**TIMSBURY PARISH COUNCIL
ANNUAL MEETING HELD IN THE CONYGRE HALL
ON MONDAY 11th MAY 2009 at 7.30 pm.**

Present : In the Chair : Cllr. Mrs. V. Packham

Cllrs. Mrs. M. Hayward, Mrs. J. Collett, Mrs. M. Deacon,
Mrs. A. Gibbons, Mrs. D. Sewell, Mrs. C. Watts, D. Deacon,
K. Galpin, J. Hall, E. Potter, W. Sparey and R. Young.

2764. **WELCOME**
Chairman welcomed all attending.

2765. **APOLOGIES FOR ABSENCE**
There were no apologies for absence.

2766. **DECLARATIONS OF INTEREST**
There were no declarations of interest.

2767. **ELECTION OF CHAIRMAN AND VICE-CHAIRMAN**
Council elected Cllr. Mrs. V. Packham as Chairman and Cllr. Mrs. M. Hayward as Vice-Chairman.

2768. **STANDING ORDERS**
Council agreed to adopt the Standing Orders and Financial Standing Orders, providing approval can be obtained from A.L.C.A. that items of Standing Orders can be revised to read: If a member so requires, 'and this is seconded' the Clerk shall record the names of the members who voted on any question, so as to show whether they voted for or against it.

2769. **APPOINTMENT OF COMMITTEES AND REPRESENTATIVES**

Planning Committee	-	all Councillors
Finance Committee	-	Cllrs. Mrs. V. Packham, Mrs. M. Hayward, Mrs. D. Sewell, Mrs. C. Watts, K. Galpin and R. Young.
Newsletter	-	Cllr. Mrs. V. Packham, Mrs. M. Hayward, Mrs. J. Collett, Mrs. M. Deacon, D. Deacon and W. Sparey.
A.L.C.A. Representatives		Cllrs. Mrs. V. Packham and Mrs. M. Hayward.
Police Liaison	-	Cllrs. Mrs. A. Gibbons and J. Hall.
Conygre Trust	-	Cllrs. W. Sparey and Ms. C. Bateman.
P.C.A.A. Representative		Dr. D. Packham.
Tisbury Village Plan	-	Cllrs. Mrs. V. Packham and Mrs. D. Sewell.

2770. **APPOINTMENT OF CHEQUE SIGNATORIES
& INTERNAL AUDITOR**

Cheque signatories	-	Cllrs. Mrs. V. Packham, Mrs. D. Sewell, Mrs. C. Watts and E. Potter.
Internal Auditor	-	Mr. T. Webber.

2771.

DAY, TIME AND PLACE OF MEETINGS

Council agreed to continue to meet on the first Monday of each month at 7.30 pm in the Conygre Hall, with the exception of August.

Clerk to arrange an alternative date where a Bank Holiday intervenes, and the last Monday in November to avoid meeting in December.

2772.

FINANCIAL STATEMENT 2008/2009

Clerk presented the Financial Statement of Accounts for the year ended 31st March 2009, together with the Annual Governance Statement, which was approved by the Council.

2773.

MINUTES

The Minutes of the previous meeting, on 6th April 2009, having been circulated, Council agreed that Chairman should sign these as being correct providing Minute 2754(j) should read 'Chapel Walk' not North Road; Minute 2756(4) should add that 'Cllrs. Mrs. V. Packham, J. Hall and R. Young also left the meeting, and did not return until a decision was made'; and Minute 2753 should add 'current electrical regulations'.

2774.

MATTERS ARISING

- a) Chairman outlined information received from A.L.C.A. concerning legislation relating to the provision of services to the public. Following requests for the Timsbury Letter to be available in alternative formats, the Legal Topic Note LTN27 states that 'even if a Council did nothing but hold meetings, which were open to the public, they would still be classified as a service provider, but the Council will not be expected to do anything that involves them in unreasonable expenditure'. Following much discussion, the Council agreed that they were not obliged to produce a Newsletter in an alternative format under the Disability and Discrimination Act, as the magazine was not a 'service'.
Clerk was requested to circulate internally the LTN27 document.
- b) B&NES Area Traffic Engineers report that a vehicle activated sign is to be installed in South Road for a two week period at the beginning of June.
- c) B&NES Waste Services report that they found no evidence of damp on the wall at Gladstone Cottage, and also no evidence of a litter problem at the end of the cinder path, for the transfer and installation of litter bins. A request was received for a replacement bin at the corner of Greenvale Drive and St. John's Road, also an extra bin in the allotment car park. All correspondence concerning these matters, were requested to be passed to District Cllr. D. Deacon for his attention.
- d) Clerk was requested to send a letter to all village organisations advising them of the date for the litter pick, request B&NES Waste Services to collect all waste sacks on day of litter pick if possible, and for volunteers to bring their own jackets, gloves and picking sticks. All details to be published on one page in the Newsletter.

2774.
(cont'd)

- e) Council approved payment of £70 for more bark to cover the Triangle, moss killer and staining for the Miners' Memorial Gardens and seat, and compost for the plant display boxes. A possible £20 may be received from Radco towards these expenses.
- f) Council were advised that Mr. Colin Hudson, B&NES Rights of Way Officer, had met the tenant farmer of a field at Crocombe who promised to remove a manure heap and not plough up the footpaths. Dist. Cllr. D. Deacon requested first hand information, if these conditions were not adhered to.

2775.

REPORTS

Chairman reported on the Cluster Meeting held at Midsomer Norton on Wednesday 29th April 2009, and outlined B&NES plans for waste day changes on 8th June 2009, B&NES Policy Review on 106 Agreements and SPD's action on the reporting and repair of pot holes, improvements to the A367 at Peasedown, and a Performance Level Agreement with Parishes to reply to correspondence and emails within 15 days.

2776.

CLERK'S REPORT

- a) Concerns of tree trunks rolling into The Avenue from Wheelers' site have been passed to their Managing Director.
- b) B&NES Area Traffic Engineer is currently investigating traffic speed problem in South Road.
- c) The finger post at the coalpit crossroads has been reversed, and reported to B&NES Highway Services.
- d) Mr. Dan Norris, M.P. has agreed to attend the Assembly of Volunteers at the Conygre Hall on the litter pick day, Saturday 13th June, and intends to take part.

2777.

TOWN PLANNING.

a) **CORRESPONDENCE**

- 1. B&NES Enforcement Officer has acknowledged the enquiry concerning the erection of a 6 m. flag pole at Richmond Place, North Road.
- 2. Objections concerning the development at Temperance Cottage, North Road, have been sent to Mr. D. Trigwell, Chief Planning Officer.

b) **B&NES DECISIONS**

- 1. **No.09/00853/FUL**
Mrs. J. Tew - Erection of detached double garage.
52 St. John's Road. **- Approved.**

2778.

BATH Y.M.C.A.

Council agreed to send a cheque for £250 monthly to Bath Y.M.C.A. towards the employment of a Youth Worker for one night per week, for the next three years.

2779.

TELEPHONE KIOSK

There being no replies to the appeal in the Newsletter for maintenance of the telephone kiosk at the top of Radford Hill, Clerk was requested to obtain quotes from approved contractors.

2780.

CORRESPONDENCE

Council agreed to defer any nominations for Honorary Officers of A.L.C.A. until the local meeting is held.

2781.

PARISH ACCOUNTS

a) The following bills were presented as paid:

			£
3138	EDF Energy Ltd.	Public lighting	137.00
3139	Southern Electric	Public lighting/maintenance	223.69
3140	Mrs. C. Watts	Bath-in-Bloom expenses	38.41
3148	Timsbury Jubilee Fund	Advertising refund	12.00
3149	Printsetters Ltd.	Printing May Newsletter	638.52
3150	1st Office Equipment	Photocopying	49.31
3145	Administration		150.00
3146	"		394.11
3147	"		14.00
	Petty Cash		4.98
	"		24.91

Council approved Clerk's actions.

b) VAT claims

			£
3138	EDF Energy Ltd.	Public lighting	6.52
3139	Southern Electric	Public lighting/maintenance	29.18
3150	1st Office Equipment	Photocopying	6.43

Council approved VAT claims.

c) Council approved subscriptions of £50.00 to P.C.A.A. and £29 to the C.P.R.E.

d) Council agreed to transfer their insurance cover from Cornhill (£675.12 per annum) to Norwich Union (AVIVA) (£545.16 per annum) for a guaranteed period of three years to also obtain maximum discounts for the same cover.

e) Council agreed to accept a redirected invoice from the Conygre Trust for spraying the Recreation Field, totalling £184.00 plus VAT of £27.60. An invoice for rolling the football pitch has been paid by the Conygre Trust, and a copy will be sent for our records.

2782.

ITEMS RAISED BY COUNCILLORS

Dist. Cllr. D. Deacon reported that a meeting is shortly to be held by B&NES with 17 householders in Greenvale Drive concerning the adjacent play area.

2783.

MATTERS OF INTEREST AND INFORMATION

- a) An A.L.C.A. meeting is to be held week commencing 18th May 2009. Date to be advised.
- b) P.C. Stuart Peard, the new Beat Officer for Timsbury, is available to address the Council.
- c) The illustration by Mr. N. Furzland on the front cover of the May issue of the Timsbury Letter was complimented.
- d) There are damaged fences on the property of 1 St. John's Road.

There being no further business, Chairman closed the meeting at 9.30 pm.

(Chairman)

(Date)

The next Parish Council meeting will be held on Monday 1st June 2009.

***These Minutes were approved by Timsbury Parish Council
at their meeting on Monday 1st June 2009.***