

**TIMSBURY PARISH COUNCIL
ANNUAL MEETING HELD IN THE CONYGRE HALL
ON MONDAY 10th MAY 2010 at 7.30 pm.**

Present : In the Chair : Cllr. Mrs. V. Packham

Cllrs. Mrs. M. Hayward, Mrs. J. Collett, Mrs. M. Deacon,
Mrs. A. Gibbons, Mrs. D. Sewell, Mrs. C. Watts, D. Deacon,
J. Hall, E. Potter and R. Young.

2917. **WELCOME**

Chairman welcomed all attending.

2918. **APOLOGIES FOR ABSENCE**

Apologies for absence were submitted and accepted on behalf of Cllr. K. Galpin.

2919. **DECLARATIONS OF INTEREST**

Cllr. Mrs. M. Hayward declared an interest in the reimbursement of £30.00 to The Conygre Trust for Recreation Field Maintenance.

2920. **ELECTION OF CHAIRMAN AND VICE-CHAIRMAN**

Council elected Cllr. Mrs. V. Packham as Chairman and Cllr. Mrs. M. Hayward as Vice-Chairman.

2921. **CO-OPTION OF COUNCILLOR**

There were no applications for the vacancies on the Parish Council.

2922. **STANDING ORDERS**

Council agreed to adopt the Standing Orders and Financial Standing Orders, providing it was noted that Item No.11 of the Standing Orders now advises that members are under a duty to report a breach of The Code of Conduct to the Monitoring Officer in Keynsham, and Item No. 13 is revised under The Code of Conduct 2007 Paragraph 12(2). Council also noted the ten general principles set out in Order 2001.

2923. **APPOINTMENT OF COMMITTEES AND REPRESENTATIVES**

Planning Committee	-	all Councillors
Finance Committee	-	Cllrs. Mrs. V. Packham, Mrs. M. Hayward, Mrs. D. Sewell, K. Galpin and R. Young.
Newsletter	-	Cllr. Mrs. V. Packham, Mrs. M. Hayward, Mrs. J. Collett, Mrs. M. Deacon, D. Deacon and J. Hall.
Youth Club	-	There being no requirement for representatives for the Youth Club, Council requested that Mr. M. Fairbeard, the Bath YMCA Chief Executive, should be invited to attend a Council meeting in June or July.
A.L.C.A. Representatives		Cllrs. Mrs. V. Packham and Mrs. M. Hayward and E. Potter.
Police Liaison	-	Cllrs. Mrs. A. Gibbons and J. Hall.
Conygre Trust	-	Cllrs. Mrs. A. Gibbons and Mrs. C. Bateman.
P.C.A.A. Representative		Dr. D. Packham.

2924. **APPOINTMENT OF CHEQUE SIGNATORIES
& INTERNAL AUDITOR**

Cheque signatories - Cllrs. Mrs. V. Packham, Mrs. A. Gibbons,
Mrs. D. Sewell and E. Potter.
Internal Auditor - Mr. T. Webber.

2925. **DAY, TIME AND PLACE OF MEETINGS**

Council agreed to continue to meet on the first Monday of each month at 7.30 pm in the Conygre Hall, with the exception of August.
Clerk to arrange an alternative date where a Bank Holiday intervenes, and the last Monday in November to avoid meeting in December.

2926. **FINANCIAL STATEMENT 2009/2010**

Clerk presented the Financial Statement of Accounts for the year ended 31st March 2010, together with the Annual Governance Statement, which was approved by the Council.

2927. **MINUTES**

The Minutes of the previous meeting having been circulated, Council agreed that Chairman should sign these as being correct.

2928. **MATTERS ARISING**

- a) Chairman outlined the proposals of the Policy C Briefing raised at the Council meeting on Wednesday 5th May to be forwarded to B&NES, which included, identification of housing sites within the village, at the Bank House site, telephone exchange, Greenvale Drive and Wheelers. Infill should be within the Housing Development Boundary, with protection of the Conservation Area, and open countryside, such as Emlett field.
- b) Chairman reported that the Parish Council Reception held on Friday 7th May was a success, and thanked Cllrs. Mrs. C. Watts and Mrs. M. Hayward for the refreshments.
- c) Council agreed that Mr. B. Sewell, Chairman of the Timsbury in Bloom Group, should be consulted, if he wished to continue as Chairman.
- d) Council were advised again of a complaint raised by Mrs. Val Peters of parking problems outside Mead Farm in North Road, and replies from Dorothy Miley, Parking Manager of B&NES Council and agreed to place this matter on the next agenda.
- e) A request was made for the Minutes of the Cluster Meeting held in Midsomer Norton.

2929. **CLERK'S REPORT**

- a) Council agreed that the owner of the land at Radford, currently used as a caravan site, should be served a Planning Contravention Notice, followed by an Enforcement Notice.

2929 (cont'd)

- b) Chairman reported that a provisional booking had been made for Thursday 20th June in the Conygre Hall to host a working party to discuss a proposal for a new bus service from Peasedown St. John to Bristol via Camerton and Timsbury.
Cllr. Mrs. V. Packham agreed to Chair the meeting with Cllr. E. Potter and the Clerk. The Chairman of Peasedown St. John Parish Council, Cllr. B. Butt agreed to attend with his Vice-Chair, Cllr. J. Rich, and Timsbury resident Mr. J. Cupis.
- c) Council agreed to the redecoration of the inside walls of the bus shelters in North Road and The Hook. This information to be advertised in the Timsbury Letter.

2930.

TOWN PLANNING

a) CORRESPONDENCE

1. **No.10/00150/FUL**

Messrs. P. & J. Cracknell - Erection of two semi-detached houses
2 Chapel Walk. with vehicle access and parking.

(Revised application).

Application will be considered by the Development Control Committee on 12th May 2010.

2. **No./04/03145/FUL**

Mr. J. Gregory-Stevens - Removal of existing stables building
Crossway Stable and siting of new stables building.
Bath Road, Farmborough.

Application will be considered by the Development Control Committee on 12th May 2010.

b) B&NES DECISIONS

1. **No.10/00721/FUL**

Mr. Alex Fan - Change of use of ground floor from
The Connies office to tea room and Deli, and
The Square. alterations to openings.

- Approved.

2. **No./10/01150/FUL**

Mr. J. Mead - Erection of two storey side extension
3 Bloomfield Avenue. and single storey porch.

- Refused.

3. **No.10/00441/FUL**

Mr. P. Michael - Erection of a detached garage
Amesbury Hill House to replace existing detached pool house
Amesbury. and single storey extension to south
elevation, alterations to vehicular
access and provision of roof covering,
dormer windows, new windows, and
external rendering and redecoration.

- Approved.

2930 (cont'd) c) **APPLICATIONS TO COUNCIL**

1. **No.10/01528/FUL**

Mr. F. Lacey - Erection of single storey rear/side
8 Greenvale. extension.

Council wished to object to the proposal as it was poor architectural design, and contrary to policies D1 and D2.

(6 against, 4 for, with 1 abstention).

2931. **CORRESPONDENCE**

- a) NALC and ACRE advise that the Conygre Hall should be listed as a Council asset.
- b) CPRE Newsletter reports, that Parishes entering The Village of the Year Competition will be awarded a plaque if successful.
- c) A 'Linking in' event is to be held at Bishop Sutton Village Hall on Friday 11th June 2010 from 9.00 am to 1.00 pm.
Bookings to Sue Evans, Tel: 01225 330090.

2932. **PARISH ACCOUNTS**

- a) The following bills were presented as paid:

		£
3280	1st Office Equipment Ltd. Photocopying	25.87
3281	O.T.J. Weaver Cutting the Ha-Ha	65.00
3282	Bath YMCA Youth Worker (May)	250.00
3283	Printsetters Ltd. Printing May Newsletter	510.00
3284	C.M. Watts Reception catering	44.53
3276	Administration	402.14
3277	"	14.00
3278	"	156.00
3279	"	13.00
	Petty Cash	1.89

Council approved Clerk's actions.

- b) **VAT Claim**

		£
3280	1st Office Equipment Ltd. Photocopying	3.85

Council approved VAT claims.

- c) Council approved a requirement of £100 petty cash.
- d) Council approved the reimbursement of £30.00 to The Conygre Trust for field maintenance.
- e) Council approved payment of subscriptions for 2010/2011 to:
 - A.L.C.A. £476.86
 - C.P.R.E. £ 29.00
 - L.C.R. £ 13.50
 - P.C.A.A. £ 50.00

2932 (cont'd)

- f) Council were advised that a new planting scheme was required for the Miners' Memorial Gardens. Council agreed a maximum payment of £100.00.

2933.

ITEMS RAISED BY COUNCILLORS

- a) Dist. Cllr. D. Deacon reported that Somer Housing have stated that the empty bungalows in St. Mary's Close are their first priority, and have identified a budget within 2010/2011 to progress the works.
- b) B&NES Planning Services report that before planning consent is given to Flower & Hayes site at Wheelers Yard, they need to be satisfied that affordable housing meets Housing Corporation Standards.
- c) Council were advised that a footpath in The Glebe was overgrown. B&NES Highway Services to be informed.

2934.

MATTERS OF INTEREST AND INFORMATION

- a) A letter of congratulations to be sent to St. Mary's School for their outstanding achievements.
- b) An ALCA meeting to be held on 19th May 2010 at Englishcombe.
- c) An ALCA survey to be completed by the Chairman and Clerk.
- d) A future recommendation of more than one Parish Council meeting per month.
- e) Internal mail is now averaging eight weeks in circulation, and envelopes issued in January and February have yet to be returned to the Clerk.
- f) Dr. Mark Howell wished the Council to know how pleased the surgery is with the new extension. There are two new rooms, the first is a consulting area, and the second is a meeting room equipped with the latest information technology. The surgery was chosen for development as it has become a centre for training new doctors.

There being no further business, Chairman closed the meeting at 10.00 pm.

(Chairman)

(Date)

The next Parish Council meeting will be held on Monday 7th June 2010.

The above Minutes were approved by Timsbury Parish Council on 7th June 2010.