

TIMSBURY PARISH COUNCIL

MEETING HELD IN THE CONYGRE HALL ON MONDAY 5th SEPTEMBER 2011 at 7.30 pm

Present : In the Chair : Cllr. Mrs. V. Packham.
Cllrs. Mrs. M. Deacon, Mrs. S. Langdon, Mrs. D. Sewell, T. Baldwin,
D. Deacon, J. Hall, R. Merchant, E. Potter and R. Young.

3127. **WELCOME**
Chairman welcomed all attending.

3128. **APPOINTMENT OF NEW PARISH CLERK**
Chairman reported that following interviews of applicants for the position of Parish Clerk, the interviewing group of Councillors had unanimously selected Mr. Ben Thurston.
Chairman then introduced Mr. Thurston to the Council, who agreed to accept his appointment, voting 10 for, and Mr. Thurston was then invited to join the meeting. Following training, his duties will commence at the end of September.

3129. **APOLOGIES**
Apologies for absence were submitted and accepted on behalf of Cllrs. P. Richards, K. Galpin and D. James.

3130. **DECLARATIONS OF INTEREST**
There were no declarations of interest.

3131. **MINUTES**
The Minutes of the previous meetings held on 4th July 2011 and 8th August 2011(Planning), having been circulated, Council agreed that Chairman should sign these as being correct, providing Minute 3114 b) should read 'and speed on Tunley Hill raised from 30 mph to 40 mph'.

3132. **MATTERS ARISING**

- a) The Stage 1/2 Road Safety Audit Report for Tunley received from B&NES, did not fully cover the safety of cyclists. Council agreed not to pursue this matter further.
- b) Timsbury Over Sixties Club thanked the Council for their grant of £75.00 towards their mini-bus hire.
- c) Council agreed that Mr. Wayne Honey, B&NES Officer for Leisure & Amenity Services, should receive a letter of thanks for organising extra road cleaning prior to the judging of the village in the Bath in Bloom competition.
- d) Clerk reported that the remaining 398 Royal Wedding china mugs had been distributed amongst village organisations.
- e) A list was circulated to all Councillors for them to complete their contact details, including email addresses.

3133.

REPORTS

Dist. Cllr. D. Deacon reported on the Timsbury Road Safety Meeting held in the Conygre Hall on Tuesday 12th July, which was attended by Mr. S.Chiffers, B&NES Area Traffic Engineer, PC Stuart Peard, Avon & Somerset Police, representatives of Timsbury Road Safety Group, and the Parish Council. Cllr. Deacon outlined matters raised, which included, allocation of 106 funding from the Wheelers site in North Road, South Road footpaths, mobility improvements, traffic signs and road markings.

Mr. Chiffers stated that his department had very little funding available for major road safety schemes, but would investigate the possibility of a continuous footpath in South Road.

Chairman thanked Cllr. Deacon for his report.

3134.

CLERK'S REPORT

- a) B&NES Core Strategy Hearings are to be delayed until 9th January 2012. If a pre-hearing meeting is necessary it will be held on Friday 18th November at 11.00 am. Details of venue to follow.
- b) B&NES has prepared a new 'Neighbourhood Planning Protocol' in anticipation of the enactment of the Localism Bill, including Neighbourhood Forums, Plans, Development Orders, Right to Build, and Duty to Co-operate.
- c) B&NES have issued a three year Draft Local Transport Plan Capital Programme, and invited comments.
The only schemes affecting Timsbury were pedestrian footway improvements between Timsbury and Farmborough for 2011/2012 and 2012/2013, the Overdale footway at Tunley for 2011/2012, and a traffic management scheme feasibility study for Paulton and surrounding villages during 2011/2012. Council requested a response to include a pedestrian footway in South Road as a high priority.
A proposal for a Parish Council sub-committee for road safety and expenditure in Timsbury was defeated. ***(4 for, and 5 against)***.
- d) B&NES invite applications for funding to increase services for young people. Clerk was requested to contact Bath YMCA concerning this matter, and a possible application for funding Timsbury Youth Club.
- e) B&NES intend to produce a programme of gritting routes for the coming winter months, including training for volunteer 'Snow Wardens'.
- f) ALCA AGM will be held in the Jubilee Pavilion, Long Ashton Community Centre, Reedwell Hill, Long Ashton on Thursday 13th October 2011 at 7.00 pm for 7.30 pm.

3134.
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- g) ALCA are also organising training courses as follows:

Training for Clerks	Kingston Seymour	19.9. 2011
Being a good Councillor	Yate	24.9.11, 12.10.11 & 24.10.11
Budgets & Finance Management	Yate	15.11.11

Cllr. Mrs. D. Sewell requested attendance to the Budgets & Finance Management Course.

- h) Ms. Janet Wallis the ALCA Secretary is currently still off work and will remain so for at least another month. The ALCA magazine is to be discontinued, as it is costing £1,000 per month.

3135. **TOWN PLANNING**

a) **B&NES DECISIONS**

1. **No.11/02610/FUL**

Mr. R. Bridges
'Penryn'
South Road.

- Erection of new dwelling on land adjacent to 'Penryn' following demolition of existing garage and buildings. (*Revised proposal*).

- *Refused.*

b) **APPLICATIONS TO COUNCIL**

1. **No.11/03260/FUL**

Mr. P. Brunson
The Seven Stars
North Road.

- Change of use of redundant functions room to holiday accommodation.

Council had no objections. (9 for, 1 abstention).

2. **No.11/03662/TPO**

Mr. A. Baker
Parish's House
The Hook.

- Fell Hornbeam tree and Ash tree.

Council had no objections (9 for, 1 abstention).

3. **No.11/03530/FUL**

Dr. M. Holbrook
Sleight Farm
Hayeswood Road.

- Installation of Photovoltaic array on barn for green energy generation.

Council had no objections. (9 for, 1 abstention).

4. **No.11/03783/RES** Phase 1B
and **No.11/03784/RES** Phases 3 and Part 4

Bovis Homes Ltd.
Purnell Factory Site
Paulton.

- Mixed use redevelopment of former print works.

Council noted the applications.

3136.

STANDING ORDERS

Council were advised of the changes in the Standing Orders:

Paragraph 11 (Voting), Paragraph 19 (Code of Conduct), Paragraph 27.1 to 27.4 (Breaches of the Code of Conduct) and Financial Standing Orders Paragraph 16 (Regular Review).

Council agreed unanimously to adopt the Standing Orders with the changes.

3137.

ALLOTMENT FINANCES

- a) Mr. B. Pearce, Chairman of Timsbury Allotments Management Committee presented the Council with their estimates of expenditure of the Allotment Field up to 1st January 2012 as £612.18, with rent remaining at £11.00 per plot, income was estimated at £757.00. The excess of £145.00 on income over expenditure was requested to be allocated to deficit reduction. Council agreed to review allotment rents at the Finance Committee meeting on Wednesday 12th October 2011.
- b) Council agreed to the laying of the north side hedge of the allotment field, by Norton Radstock College students.
- c) Council also agreed to the siting of a 6' x 4' brown timber shed on allotment Plot No. 28.

3138.

B&NES COMMUNITY AWARDS SCHEME 2011/2012

Council agreed to consider nominations for B&NES Chairman's Community Award Scheme for 2011/2012, on the next agenda.

3139.

HM QUEEN ELIZABETH'S DIAMOND JUBILEE WEEKEND 2012

Chairman reported that the Conygre Hall had been booked for Sunday 3rd June 2012, for a big Jubilee Lunch to celebrate HM Queen Elizabeth's Diamond Jubilee. Other suggestions received were beacons to be lit on Monday 4th June, tree planting, and the issue of Celebration China Mugs. Council agreed that plans should be considered at a public meeting in October or November.

3140.

CORRESPONDENCE

- a) Mr. R. Sinclair, CEO of Bristol Airport had issued copies of 'Your Airport' to all Councillors, and offered to address any meeting of the Council.
- b) Timsbury gained 4 awards in the 'Bath in Bloom' competition as follows: Cheshire Home – Gold, the Allotments and the Seven Stars – Certificates and Cups, St. Mary's School – Silver Gilt, and the village – Bronze.
- c) Council agreed to reimburse Timsbury in Bloom Group for 7 filled baskets and brackets at £27.00 each, for a total of £189.00.
- d) Council also agreed to meet the costs of the attendance of eight members to the South West in Bloom Awards Ceremony in Newquay on 15th September for a total of £150.00.
- e) Council were advised that the Conygre Trust had agreed for the CAB to park a mobile advice van in front of the Conygre Hall from 10.00 am to 2.00 pm on a set day weekly, or every two weeks.

3140.
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- f) The Council are invited to attend a meeting of the Public Liaison Group on Tuesday 11th October 2011 at 7.00 pm in the Brunswick Room, Guildhall, Bath. A General Meeting of the CPRE on Thursday 13th October 2011 at 7.30 pm in the Ranger Room, Poole Court, Yate, and advised of a Parish Cluster Group Meeting on Thursday 20th October 2011 at 6.30 pm in The Hollies Council Chambers, Midsomer Norton.

3141. **PARISH ACCOUNTS**

- a) Clerk reported that Mazars LLP, the External Auditors had issued their Certificate, and in their opinion no matters have come to their attention giving cause for concern.
Clerk also reported that Mr. T. Webber would not be able to conduct the Internal Audit for 2012. Council requested that a letter of thanks be sent to him for his past services.

- b) The following bills were presented as paid:

		£
3459	Conygre Trust Room Hire	45.00
3460	Southern Electric Public Lighting Maintenance	154.98
3461	Bath YMCA Youth Worker (July)	250.00
3462	AVG Security Internet Security	35.99
3463	Over Sixties Club Donation	75.00
3464	West Kington Nursery Plants for Miners' Memorial Gardens	99.88
3465	R.J. Bick Travelling Expenses	26.00
3466	E.ON Public Lighting (June)	41.43
3471	Printsetters Ltd. Printing August Newsletter	468.56
3472	1st Office Equipment Photocopying	46.20
3473	Bath YMCA Youth Worker (August)	250.00
3474	O.T.J. Weaver Cutting the Ha-Ha	75.00
3475	BWBSL Allotment Water Rate	112.18
3476	E.ON Public Lighting (July)	41.43
3477	Mazars LLP Annual Audit	342.00
3479	B. Dix Fixing shelf and waste bin	40.00
3481	Printsetters Ltd. Printing September Newsletter	535.50
3482	British Telecom Telephone Account	162.04
3467	Administration	402.14
3468	"	14.00
3469	"	182.00
3470	"	12.97
3478	"	130.00
3480	"	402.14
3483	"	146.90
	Petty Cash	9.00
	" "	23.37
	" "	15.75
	" "	7.36

Council approved Clerk's actions.

3141.
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c) VAT CLAIMS

		£	
3460	Southern Electric	Public Lighting	25.83
3462	AVG Security	Internet Security	6.00
3464	West Kington Nursery	Plants for Miners' Memorial Gardens	16.66
3466	E.ON	Public Lighting (June)	1.97
3472	1st Office Equipment	Photocopying	7.70
3476	E.ON	Public Lighting (July)	1.97
3477	Mazars LLP	Annual Audit	57.00
3482	British Telecom	Telephone Account	27.00

Council approved VAT claims.

d) Council approved the withdrawal of a petty cash requirement. £ 100.00

3142.

MATTERS OF INTEREST AND INFORMATION

- a) Chairman reported that Mrs. J. Poulton had agreed to be the editor of the Newsletter as from Tuesday 11th October 2011.
- b) Chairman also reported that the Grove Room, Conygre Hall, is booked on Monday 17th October 2011 from 5.30 pm to 7.30 pm for a farewell to Derek Hillyard
- c) A Contract of Employment is to be drawn up for the new Clerk, Mr. Ben Thurston.
- d) Mr. Peter Sewell of ALCA to be advised of the new appointment.
- e) An application form was circulated to all Councillors for a free copy of the Register of Electors.

There being no further business, Chairman closed the meeting at 9.45 pm.

Chairman

Date

The next Parish Council Meeting will be held on **Monday, 3rd October, 2011.**